



## CANADIAN PONY CLUB

### International Application Form Cover Page

Please read all documents carefully before signing.

Before sending this package to the National Office, please review this checklist and make sure you have all documents and letters required. Please do not send any extra forms or letters.

#### Check List

- International Exchange Application Instructions
- International Quiz Application Form
- Participation Agreement
- International Team Responsibilities Agreement
- Reference Letter from your DC/Regional Quiz Chair/Regional Chair or National Director.
- Reference Letter from one other person
  - These letters should include information on the candidate's
    - i. Maturity
    - ii. Coachability
  - These letters cannot come from family members.
- Two passport sized pictures (school pictures work well)
- Copy of the info pages of your passport, when travelling outside of Canada.

Land fees must be sent to the National Office upon request. This will be between 2 and 3 months prior to the start of the exchange. All fees, airfares, clothing charges must be paid before the candidate leaves on the exchange.

Team members will be responsible for a percentage of the cost of the travel and land fees for any Coach and/or Manager traveling with the Team.

IMGE - Members pay 1/5 of 3/4 of the total Coach & Manager land fees and travel.  
National pays 1/4 of the total.

IPE/Tet – Members pay 1/4 of 1/2 of the total Coach & Manager land fees and travel.  
National pays 1/2 of the total.

IQE – Members pay 1/4 of 1/4 of the Chaperone land fee and travel. National pays 3/4 of the total.