



CANADIAN PONY CLUB
INTERNATIONAL EXCHANGE
APPLICATION INSTRUCTIONS

IMGE 2026

Loyalty

Character

Sportsmanship

Before you apply for a position on any International Exchange Tour, please be aware of the following requirements:

1. Anyone applying for a place on an International Exchange Team must **at the time of application:**
 - be a registered member in good standing of the Canadian Pony Club as of the application date **AND** for the exchange year (registered in the National Database), this includes a confirmed PTSO membership as of the application date **AND** for the exchange year.
 - If the exchange will require travel outside Canada.
 - have a valid passport that extends **at least 3 months past the return date** of the exchange
 - agree to purchase valid out of country health/travel insurance at the time of the airline ticket purchase or provide proof of valid out of country health/travel insurance at least two weeks prior to the purchase of the tickets.

Note: Where applications are due before Sept 30th, proof of both PC and PSO membership for the exchange year must be received by November 30th of the selection year.

2. Provide the following documentation:
 - Application Form
 - Any letters of reference required by the discipline
 - Any videos required by the discipline
 - Participation Agreement
 - International Team Responsibilities Agreement
 - International Exchange Application Instructions
 - A passport/wallet sized picture (2 pictures for Tetrathlon).

3. All paperwork is to be emailed to the National Office at info@canadianponyclub.org
All forms must be clear and legible.

Note: For IMGE, PPG applicants will apply directly to their Regional PPG Chair. The successful one or two candidates' application forms will then be forwarded by the Regional PPG chair to the National Office.

4. Incomplete applications and applications postmarked after the deadline will not be considered.
5. All applicants are responsible for their own return airfare and land fees, plus uniform and spending money. **Applicants will also be responsible for paying a portion of the Coach / Manager travel and Land Fees.**



CANADIAN PONY CLUB
INTERNATIONAL EXCHANGE
APPLICATION INSTRUCTIONS

IMGE 2026

Loyalty

Character

Sportsmanship

6. All forms and deadlines will be posted on the Canadian Pony Club web site, on the International Information Center pages.
7. Land fees are due into the National Office once the team has been chosen.

I have read and understood all of these conditions and I am submitting a complete application.

Applicant signature _____

Parent's signature _____

Regional Chair's Signature: _____

Revised November 2023

Canadian Pony Club



Participation Agreement

Name _____ Activity _____

Location _____

Dates _____

In keeping with the spirit of the Canadian Pony Club and its motto of Loyalty, Character, Sportsmanship; and to ensure the fair and equitable treatment of its members and volunteers:

I agree that I:

- have been chosen to represent myself, my branch, my region and/or my country and will do so to the best of my ability.
- will conduct myself in a manner that reflects well on myself and the Canadian Pony Club;
- affirm the Canadian Pony Club's Code of Ethics and Harassment Code.

I agree that:

- inappropriate behaviour will not be tolerated;
- coaches, chaperones and competition officials have the authority to exert positive discipline over members as they deem necessary; respecting the dignity of the individual. The tone is corrective rather than punitive.
- a member's use or possession of illegal or controlled substances, alcohol or tobacco products are prohibited for the duration of any competition and travel involved and will result in disciplinary action;
- a coach or chaperone's use or possession of illegal or controlled substances or alcohol are prohibited for the duration of any competition and travel involved and will result in disciplinary action.

I understand that:

Any or all of the following steps will be followed in sequence, but there is no time requirement between steps. Beyond Step 2, the coach and chaperone will concur. Beyond Step 4, input will be sought from the National Chair of the Discipline, the National Disciplines Chair or the National Chair.

- Step 1. Verbal reprimand.
- Step 2. An explanation and apology to teammates.
- Step 3. Written reprimand.
- Step 4. Elimination from a class or phase of competition.
- Step 5. Disqualification from entire competition.
- Step 6. Removal from a competition site and being sent home early at personal expense.
- Step 7. Presentation at a discipline hearing.

MEMBER _____ DATE _____

PARENT _____ DATE _____



CANADIAN PONY CLUB

International Application Form Cover Page

IMGE 2026

Please read all documents carefully before signing.

Before sending this package to the National Office, please review this checklist and make sure you have all documents and letters required. Please do not send any extra forms or letters.

Check List

International Exchange Application Instructions
Participation Agreement
International Team Responsibilities Agreement
Reference Letter from your DC/Regional Quiz Chair/Regional Chair or National Director.
Reference Letter from one other person
These letters should include information on the candidate's

- i. Maturity
- ii. Coachability

These letters cannot come from family members.
Two passport sized pictures (school pictures work well)
Copy of the info pages of your passport, when travelling outside of Canada.

Land fees must be sent to the National Office upon request. This will be between 2 and 3 months prior to the start of the exchange. All fees, airfares, clothing charges must be paid before the candidate leaves on the exchange.

Team members will be responsible for a percentage of the cost of the travel and land fees for any Coach and/or Manager traveling with the Team.

IMGE - Members pay 1/5 of 3/4 of the total Coach & Manager land fees and travel.
National pays 1/4 of the total.

IPE/Tet – Members pay 1/4 of 1/2 of the total Coach & Manager land fees and travel.
National pays 1/2 of the total.

IQE – Members pay 1/4 of 1/4 of the Chaperone land fee and travel. National pays 3/4 of the total.



Loyalty

Character

Sportsmanship

IMGE Selection Camp Video Criteria

Please note that this video is covering the riding portion of the selection camp. There will be a mandatory zoom meeting in November which will cover the interview portion of the selection camp as well as allow candidates to meet each other. More information on that will follow. This video should meet all the rules and regulations of the Canadian Pony Club. Please dress professionally for PPG and make sure your pony club armband is visible.

Sections for IMGE Selection Camp

Application	/10 points –already submitted to the National Office
Vaulting	/10 points
Game Skills	/20 points (10 Matrix/10 Games)
Interview	/10 points-happening via Zoom

Vaulting Criteria

- Demonstrate a swing vault on both sides of a pony. Please identify pony size in video
- Demonstrate a running vault on both sides of a **large** pony. Please identify pony size in video
- Demonstrate running vault and a swing vault on an alternate pony of your choice. Please identify pony size in video

Matrix

The matrix is a timed skills based test. Your time will start from the time you swing vault on and will stop when you complete your running vault at the end.

Set-Up-you will need five lanes

- Start by swing vaulting on and riding up lane one through the bending poles
- Ride down lane two completing stepping stones
- Pick up a stick pegging stick at the beginning of lane three from a cone and ride up lane three playing stick pegging returning the stick pegging stick to the cone
- Ride up lane four playing bottle by moving the bottle from the last garbage can to the first
- Ride up lane five playing sock getting a sock at the far end and demonstrating a double dunk on the way home
- Finish by riding back up field and demonstrate a running vault to finish the matrix



Loyalty

Character

Sportsmanship

Games

The games section should be completed on two different ponies to show that rider is capable of riding different mounts.

- Pyramid Race
- Sack Race
- Tack Shop
- Fishing
- Ball & Racquet
- Sword
- 5 Mug
- Litter
- Ball & Cone
- Five Flag

Riders can choose what position they play but make sure that during the ten games you play each position at least once. Ride five games on one pony and five games on your alternate pony. All games should be played with standard equipment in a standard playing field or ring.

Please ensure whoever is videoing does so from an angle that judges can clearly see what is happening from a side view. Please make sure the video is a high enough quality that it isn't pixelated. All videos must be uploaded to a YouTube Channel.

If anyone has any questions please don't hesitate to reach out to me.

Carrie Kendall

778-240-1982

cckendall@shaw.ca