

A/B Testing: B/B2 Fact Sheet

1. All B/B2 candidates **MUST** have a copy of the current **A/B Testing Procedures Manual** and the **B/B2 Study Guide**. These are available from the National Supply Office, through your branch, or from the CPC Documents Download Page. The manual contains the reading lists, test guidelines, flat ride, and other requirements for the test. It is your responsibility to be familiar with the test requirements. The study guide is an excellent source of recommended reading and questions outlining the material which will be tested.
2. **Application form:** Applications for testing need to be filled out carefully. **The application deadline for testing is posted on the website calendar.** There are several signatures and forms required so start early. Send completed form to Cat Hunter R.R. #1 408 Froom Rd Cardinal Ontario K0E 1E0
3. **Fees:** The cost of the test is \$150. This includes a \$37.5 cheque that will be cashed when the written is handed in. A second cheque will be cashed on the test day if for some reason you cannot attend and have not informed the Regional Test Chair 2 weeks prior to the scheduled test date. The 3rd cheque for \$75 will be cashed on the testing weekend.50 no-show deposit which is returned upon completion of the test. A 75% refund (\$112.5) is also available with presentation of a doctor or vet certificate. Make all cheques payable to *St. Lawrence Ottawa Valley Pony Club (or SLOV)*.
4. **Written Tests:** The written test will be sent to the candidate s branch DC. Once written, the test must be returned immediately to the Regional Test Chair for marking. If the DC is the parent of the candidate, the branch test chair will be asked to supervise the test.
5. **Screening:** *Mandatory* screening is designed to help prepare the candidate for the actual test. The screener will pretest the candidate and advise the candidate of weak areas, however, completing the screening *does not guarantee* a passed B/B2 test. Candidates should come to the screening prepared to complete all the requirements of their test.
6. **Test:** The actual test will be a one or two-day test, depending on the number of candidates. Although every attempt is made to make the test environment comfortable for all, the test materials are extensive so be prepared for a long day. If a two-day format is necessary, doing the stable management portion oneday (without candidates horses) and the riding the second day may be possible.
7. **Proposed timing:** While every attempt will be made to avoid conflict with other Pony Club activities, scheduling of the test will not be adjusted for other competitions, i.e. CADORA dressage, Trillium shows, Horse Trials or others.

If there are any additional questions,
please contact Cat Hunter at s.c.hunter@sympatico.ca.