

Nova Scotia Pony Club B Testing Information

Please read all documents and application carefully before sending in your application.

Before sending this package to the Regional Testing Chair, please review the following checklist and make sure you have all documents and cheques required.

*Only complete applications received by **Feb 1st** will be accepted

B Test Check List

- B Application (found on the CPC website under “Documents > Downloads > testing”)
 - Completely filled out
 - Signed by Candidate and Parent/Guardian if under 18
 - Signed by DC
 - Signed by Instructor
- Photocopy of First aid (Emergency First Aid)
 - If the First Aid course is given by an organization other than the Red Cross or St John Ambulance, a *First Aid Requirements* form must be completed and submitted. Found on CPC website under “Documents > Downloads > testing > TEST CHAIRS-EXAMINERS-CANDIDATES”.
- ALL Testing fee’s paid by EFT or cheque (no post-dated cheques) (see chart on page 2)

Complete application and fee’s (EFT) may be emailed to nspctestchair@gmail.com by February 1st.

If sending a hard copy and cheque they must both be post-dated no later than February 1st to:

Jessica van Nostrand
P.O. Box 870
Berwick, NS
B0P 1E0

***NO LATE APPLICATIONS WILL BE ACCEPTED**

Members hoping to test their B should let their DC and Branch Test Rep know of their intention as soon as possible. Candidates must read the current *A/B Testing Procedures* as well as the current *A/B TP Requirements*. These documents can be found on the CPC webpage under “Documents > Downloads > testing”.

The B test will consist of a written and practical phase:

Written Phase – written regionally at the end of April or beginning of May. The Regional Testing and Education Chair will distribute the written test. Candidates will write their tests supervised by their own Branch DC or Test Rep.

Practical Phase

- Pre-test – A regional clinic for all C2-A candidates will be organised with a National Examiner as clinician. **Attendance is mandatory.** An email will be sent out with dates and details as well as they can be found on the NSPC regional webpage.
 - Candidates are to bring:
 - Their horses (the exception is documented horse illness/injury in which case the candidate is required to audit the clinic)
 - Horse First Aid Box (including bandages and wraps)
 - All other equipment required for the test
 - The Candidate Assistant that they plan to use during the practical test. See CPC Testing Procedures for rules about selecting Assistants (A/B page 52; C/D page 32).

- Regional Testing – Riding and Stable management will take place at a facility in the region approximately 8 weeks after the pre-test evaluation. An email will be sent out with dates and details as soon as they are available. Details will also be posted on the NSPC regional webpage.

Testing Fee breakdown:

	Written Fee	Pre-test Fee	Testing Fee		Total
			<u>Stable management</u>	<u>Riding</u>	
Full B	\$50	\$100	\$100	\$100	\$350
B SM	\$50*	\$100	\$100	-	\$250
B ride (flat or over fences)	\$50*	\$100	-	\$100	\$250

*If the written test has already been passed there is no need to re-write

The pre-test fee is refundable only if:

- a) Withdrawn due to horse-related ill health - a detailed veterinary certificated needed.
- b) Candidate-related ill health, acute illness - a doctor's certificate needed.
- c) chooses not to complete the practical test in that calendar year, \$50 of the clinic fee will be returned

The practical test fee is refundable only if:

- a) Withdrawn due to horse-related ill health - a detailed veterinary certificated needed.
- b) Candidate-related ill health, acute illness - a doctor's certificate needed.
- c) The candidate chooses to withdraw from the practical test no later than one week (seven days) after attending the pre-evaluation clinic.