

Nova Scotia Pony Club A Testing Information

There are many forms and deadlines for the HA and RA. Please look at the information below to make sure all forms are sent to the right person by the deadline. All forms can be found on the CPC website under "Documents > Downloads > testing".

A Test Checklist and Deadlines

- By **October 15th** – send to **Regional Testing Chair**
 - "A Written Test Application Form"
 - "A Intention to Test Form"
 - \$75 cheque (made payable to Canadian Pony Club)Ensure forms are:
 - Completely filled out
 - Signed by Candidate and Parent/Guardian if under 18
 - Signed by DC
 - Signed by Instructor
 - Signed by Regional Testing Chair/Regional Chair
- By **February 1st** – send to **Regional Testing Chair**
 - "HA/SA Mentoring Form"
- By **March 1st**
 - "HA/SA and/or RA Applications to Test" - send to **National Testing Chair**Ensure forms are:
 - Completely filled out
 - Signed by Candidate and Parent/Guardian if under 18
 - Signed by DC
 - Signed by Instructor
 - Signed by Regional Testing Chair/Regional Chair
 - Photocopy of First Aid (Standard First Aid) – send to **National Testing Chair**
 - If the First Aid course is given by an organization other than the Red Cross or St John Ambulance, a *First Aid Requirements* form must be completed and submitted. Found on CPC website under "Documents > Downloads > testing > TEST CHAIRS-EXAMINERS-CANDIDATES".
 - All Testing Fee's – send to **National Treasurer**
 - \$500/phase (\$500 for HA and \$500 for RA)
OR if received before March 1st
 - \$400/phase (\$400 for HA and \$400 for RA)
- By **June 15th** – send to **National Testing Chair**
 - Completed HA/SA Mentoring Form

Application forms to the Regional Testing Chair be emailed to nsptestchair@gmail.com or mailed to:

Jessica van Nostrand
P.O. Box 870
Berwick, NS
B0P 1E0

Mailing address for the National Testing Chair and National Treasurer are found on the documents.

Members hoping to test either their HA/SA or RA should let their DC and Branch Test Rep know of their intention as soon as possible. Candidates must read the current *A/B Testing Procedures* as well as the current *A/B TP Requirements*. These documents can be found on the CPC webpage under “Documents > Downloads > testing”.

The A test will consist of a written and practical phase:

Written Phase – written test is scheduled for mid-January. The Regional Testing and Education Chair will establish a date and location suitable for completing the written phase and notify the candidate.

Practical Phase

- Pre-test – A regional clinic for all C2-A candidates will be organised with a National Examiner as clinician. **Attendance is mandatory.** An email will be sent out with dates and details as well as they can be found on the NSPC regional webpage.
 - Candidates are to bring:
 - Their horses (the exception is documented horse illness/injury in which case the candidate is required to audit the clinic)
 - Horse First Aid Box (including bandages and wraps)
 - All other equipment required for the test
 - The Candidate Assistant that they plan to use during the practical test. See CPC Testing Procedures for rules about selecting Assistants (A/B page 52; C/D page 32).
- National Testing – The RA test will be conducted at a facility within the region, using external National Examiners, sometime during the summer. The HA/SA may also be conducted at that time, or, it may be held at some central location within another region in Canada. This will require the candidate to travel to the test location. Details will be emailed to the candidate from the Regional or National Testing Chair.