



CANADIAN PONY CLUB
International Quiz
Application Form
Cover Page

Please read all documents carefully before signing.

Before sending this package to the National Office, please review this checklist and make sure you have all documents and letters required. Please do not send any extra forms or letters.

Check List

- International Exchange Application Instructions
- International Quiz Application Form
- Participation Agreement
- International Team Responsibilities Agreement
- Reference Letter from your DC/Regional Quiz Chair/Regional Chair or National Director.
- Reference Letter from one other person
 - These letters should include information on the candidate's
 - i. Maturity
 - ii. Coachability
 - These letters cannot come from family members.
- Two passport sized pictures (school pictures work well)
- Copy of the info pages of your passport, when travelling outside of Canada.

Land fees must be sent to the National Office upon request. This will be between 2 and 3 months prior to the start of the exchange. All fees, airfares, clothing charges must be paid before the candidate leaves on the exchange.

Canadian Pony Club



Participation Agreement

Activity _____

Location _____

Dates _____

In keeping with the spirit of the Canadian Pony Club and its motto of Loyalty, Character, Sportsmanship; and to ensure the fair and equitable treatment of its members and volunteers:

I agree that I:

- have been chosen to represent myself, my branch, my region and/or my country and will do so to the best of my ability.
- will conduct myself in a manner that reflects well on myself and the Canadian Pony Club;
- affirm the Canadian Pony Club's Code of Ethics and Harassment Code.

I agree that:

- inappropriate behaviour will not be tolerated;
- coaches, chaperones and competition officials have the authority to exert positive discipline over members as they deem necessary; respecting the dignity of the individual. The tone is corrective rather than punitive.
- a member's use or possession of illegal or controlled substances, alcohol or tobacco products are prohibited for the duration of any competition and travel involved and will result in disciplinary action;
- a coach or chaperone's use or possession of illegal or controlled substances or alcohol are prohibited for the duration of any competition and travel involved and will result in disciplinary action.

I understand that:

Any or all of the following steps will be followed in sequence, but there is no time requirement between steps. Beyond Step 2, the coach and chaperone will concur. Beyond Step 4, input will be sought from the National Chair of the Discipline, the National Disciplines Chair or the National Chair.

- Step 1. Verbal reprimand.
- Step 2. An explanation and apology to teammates.
- Step 3. Written reprimand.
- Step 4. Elimination from a class or phase of competition.
- Step 5. Disqualification from entire competition.
- Step 6. Removal from a competition site and being sent home early at personal expense.
- Step 7. Presentation at a discipline hearing.

MEMBER _____ DATE _____

PARENT _____ DATE _____

Canadian Pony Club



International Team Responsibilities

Full name as it appears on your passport: _____

Before you apply for a place on an international team, it is important that you and your parents read and understand the policies governing such trips.

1. Anyone applying for a place on any International Exchange Team must be a current member in good standing of both Pony Club and their PSO as of the application deadline. Where the application is due in the previous calendar year, the applicant must also be a member in good standing as of the 1st of January of the exchange year.
2. Each team member will be expected to pay a land fee. This fee will be approximately £250 sterling, converted to the currency of the hosting country. The National Treasurer will inform you of the amount that you must pay in Canadian dollars. This money is due at least 2 months prior to the tour.
3. Each team member is responsible for their own airfare to and from the host country and any in-country travel as specified by the host country. You are also responsible for any travel costs to get yourself to the main departure point within Canada.
4. Team members are required to travel together as a team from a main point in Canada to the host country and back to Canada.
5. Deviations from # 4 will be allowed only on an exceptional basis, upon application to, and approval by, the Board of Canadian Pony Club .
6. All travel arrangements will be made by the Canadian Pony Club travel agent.
7. All team members must be prepared to stay for the entire tour, as scheduled by the host country.
8. All team members must have a valid passport **at the time of submitting the application** and valid out of country health/travel insurance at least one month prior to departure for tours outside of Canada.
9. The team will be responsible for choosing an appropriate uniform. The coach and/or chaperone will be responsible for making all the arrangements. Each member is responsible for paying for their own uniform. All outstanding bills must be paid at least two weeks before departure.
10. If the discipline has a training camp prior to leaving the country, all costs are to be borne by the team. There is no financial assistance from National for such camps.
11. Once a person has been accepted on an international team, they will be expected to sign the Canadian Pony Club Participation Agreement and send it to the National Office. All required forms, waivers, photographs, etc as required by the hosting country must be sent to the National Office in a timely fashion.

If you agree to abide by these terms, please sign and date below. All applications for a place on an international team must be accompanied by this signed form.

I have read and understood the policies regarding international teams.

Member _____ Date _____

Parent/Guardian _____ Date _____

International Exchange Application Instructions

Before you apply for a position on any International Exchange Tour, please be aware of the following requirements:

12. Anyone applying for a place on an International Exchange Team must **at the time of application**:
- ◆ be a registered member in good standing of the Canadian Pony Club as of the application date **AND** for the exchange year (registered in the National Database)
 - ◆ be confirmed as a PSO member as of the application date **AND** for the exchange year.
 - ◆ If the exchange will require travel outside Canada.
 - have a valid passport that extends at least 6 months past the return date of the exchange
 - agree to provide proof of valid out of country health/travel insurance at least one month prior to departure

Note: where applications are due before Sept 30th, proof of both PC and PSO membership for the exchange year must be received by November 30 of the selection year.

13. Provide the following documentation:
- ◆ Application Form
 - ◆ Any letters of reference required by the discipline
 - ◆ Any videos required by the discipline
 - ◆ Participation Agreement
 - ◆ International Team Responsibilities Agreement
 - ◆ A passport/wallet sized picture (2 pictures for Tetrathlon)

14. All paperwork is to be mailed to the National Office at
Box 127
Baldur, MB
R0K 0B0

Note: For IMGE, PPG applicants will apply directly to their Regional PPG Chair. The successful one or two candidates' application forms will then be forwarded by the regional PPG chair to the National Office.

15. Incomplete applications and applications postmarked after the deadline will not be considered.
16. All applicants are responsible for their own return airfare and land fees, plus uniform and spending money.
17. All forms and deadlines will be posted on the Canadian Pony Club web site, on the International Information pages.
18. Land fees are due into the National Office once the team has been chosen.

I have read and understood all of these conditions and I am submitting a complete application.

Applicant signature _____

Parent's signature _____

Regional Chair's Signature: _____



CANADIAN PONY CLUB
International Quiz 2017
Competitor Application Form

Full Name _____

Mailing Address _____

Postal Code _____ Phone Number (_____) _____

Fax (_____) _____ E-mail _____

Date of Birth _____ Pony Club Level _____

Region _____ Branch _____

Qualifying Results from the last three National Quizzes

Year	Level	Individual Placing
2014		
2015		
2016		

Please submit 2 letters of reference. One from a Regional Quiz/Education Chair or Regional Chair/National Director and one personal.

Please read and sign the International Team Responsibilities and the Participation Agreement and include them with this application. Please include a head shot photo with the application.

Send your completed application to the Canadian Pony Club National Office, Box 127, Baldur, MB R0K 0B0 by February 15, 2017.

Team members will be responsible for their own travel expenses and for the land fee of \$800 CAD. The Exchange runs from September 30 – October 9, and includes participation in National Quiz.