



Manitoba Pony Club
Regional Trailer, Jumps Inventory
&
Use Policy
(November 2005)
(Revised 2007, 2009)



Introduction

In 2005, Manitoba Pony Club, as a region of Canadian Pony Club, entered into a project to develop an inventory of jumps, jump cups and safety cups for use at Manitoba Pony Club Sanctioned Events. The objective was to develop a complete set of Jumps that meet Equine Canada and FEI standards with regards to safety, as well as reduce the cost of operating Manitoba Pony Club sanctioned activities at either the Regional or Branch level.

Each Branch or group of Branches, depending on the size of the membership in the Branch, was challenged to develop a Jump which represented the Branch's identity. Specifications were provided to each Branch regarding the construction of these Jumps. A copy is included at the end of this policy. Each Branch was to provide sufficient rails, panels and fill to build a four foot Oxer.

The Jumps are the property of the Manitoba Pony Club Regional Committee for use by the various Branches that form a part of the Regional Committee.

In 2007, Manitoba Pony Club purchased a trailer and each Branch was tasked to build one hunter style jump. Each Branch was to provide sufficient rails, panels and fill to build a four foot Oxer.

Usage, Storage and Care

To ensure that the Jumps are equally accessible to all Branches of Manitoba Pony Club and are maintained to ensure a long life the following policies will apply:

1. Jumps are to be used for Manitoba Pony Club sanctioned activities only. Examples of sanctioned activities are Benefit Show, Camp, Testing, Educational Clinics and Branch Shows. The jumps are not to be used for regular Branch lessons.
2. The Jumps must be booked in advance through the Regional Equipment Chair.
3. Users will be responsible for picking up the Jumps from the previous User.
4. Upon completion of the activity, the User will be responsible for repairing any damaged components and storing them in a dry location until required by the next User.
5. A Log Book with a copy of this policy will be kept with the Jumps. Users will be required to complete the Log sheet upon receipt of the Jumps confirming all components were accounted for and in good condition.
6. Any shortage or damage shall be reported to the Regional Equipment Chair immediately.

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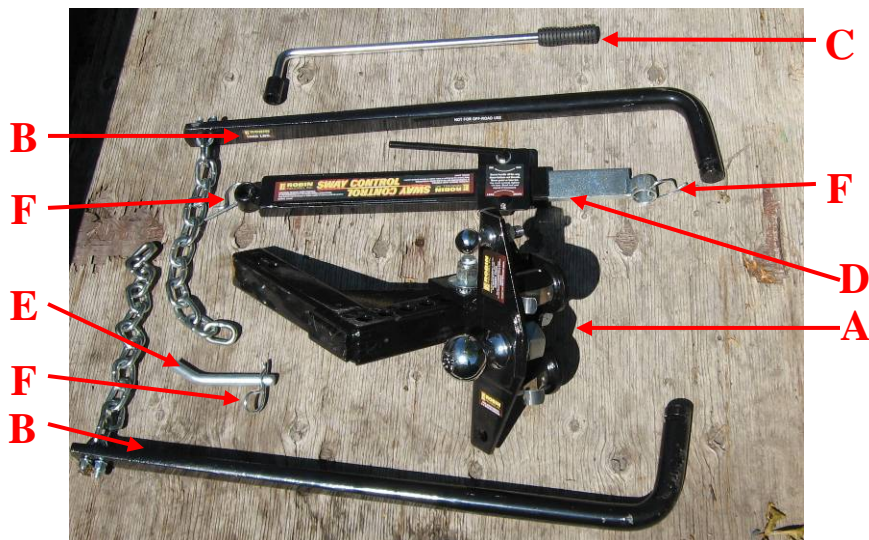
Inventory

Qty	Description	Size	Color
1	Box	12'	Grey
1	Box	10'	Baldur Sunrise
1	Box	10'	Light Green
1	Box	10'	Dark Green
1	Box	8'	Brown/Tan mix
2	Fences	4'	Grey
2	Flower Boxes	4'	Green/Tan
1	Gate Panel	12' x 1'	Brown
1	Gate Panel	12' x 1.5'	Brown
1	Panel	12'	Lattice
1	Panel	12'	Jewel
1	Panel	10'	Brown Log
1	Plank	8'	Ruler
4	Planks	12'	Blue North Hill
2	Walls	4'	Stone
2	Wings		Portage Co-op
2	Wings		North Hill
2	Wings		Windy Plains
2	Wings		Marshall Triangle
2	Wings		Jewel Diamonds
2	Wings		Quarry Ridge Stone
81	Jump Cups		
12	Safety Cups (2 parts)		
1	Hitch with 2 5/16 ball		

Qty	Description	Size	Color
1	Rail	12'	Light Green
1	Rail	12'	Red
11	Rails	12'	White
2	Rails	12'	Blue
3	Rails	12'	Dark green
4	Rails	12'	Baldur Sunrise
2	Rails	12"	Red/White/Blue
4	Rails	10'	Brown
3	Rails	12'	Grey
3	Rails	12'	Brown
4	Rails	12'	Brown Stained
3	Round Rails	12'	Dark Grey
2	Round Rails	10'	Tan
2	Round Rails	12'	Green
2	Round Rails	10'	Dark Green
2	Round Rails	10'	White
3	Round Rails	8'	Pencils
16	Standards		White
4	Standards		Dark Brown
2	Standards		Grey
4	Standards		Dark green
2	Standards		Light Brown

1 – Weight Distribution Hitch
consisting of

A	1	Hitch Head
B	2	Spring Bars
C	1	Wrench (2 parts Handle & Sleeve)
D	1	Sway Control Bar
E	1	5/8" Pin
F	3	"R" Pins



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MPC Jump Trailer

Make: 2007 Norberts Utility Gray

Serial #: 2N9H6SG227G017233

License #: L523L

Registration located in pouch mounted on inside of trailer, driver side wall.

Trailer Dimensions:

Height: ...8 feet. 8 Inches2.65 metres

Width: ...8 feet. 8 Inches2.65 metres

Length: ..23 feet.....7.02 metres

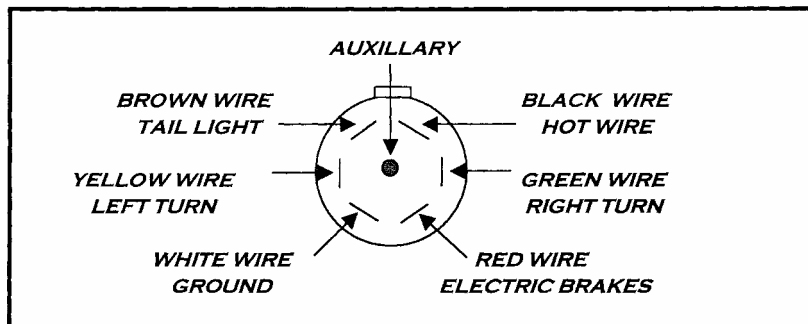
Hitch: 2 5/16 Ball

Minimum Tow Vehicle requirement: ¾ ton truck with electric brakes, class 3 receiver

Electrical:

Trailer uses standard RV Plug. Refer to Diagram below

RV-Plug



Safety Chains

Safety chains should be long enough for tight turns and be crossed (right to left and left to right). This will help create a "saddle" if you have a tongue failure and will help maintain control while stopping. Don't allow these chains to drag on the pavement, because they can be ground to an unsafe condition in a very short amount of time

Breakaway System

Trailer is equipped with a breakaway switch. The breakaway switch is a safety feature designed to power the magnets and apply force in the event the trailer becomes disconnected. In order for this to happen the battery must be charged and maintained. The switch is designed to operate only when the towed trailer separates from the towing vehicle. When this happens, the lanyard cable pin is pulled out of the breakaway switch and the switch will close the circuit from the trailer battery to the brakes and put the brakes on.

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Breakaway System (continued)

For the breakaway switch to operate properly it is important that the switch is installed according to the following installation instructions.

- There should be no obstacles or strain on the lanyard cable to the tow vehicle. The tow vehicle must be able to make sharp left and right turns without strain on the lanyard cable.
- The lanyard cable should pull out before safety chains become fully extended.
- Do not let lanyard cable drag on the ground. Fasten cable to the tow vehicle frame or hitch. Never hook on safety chains or tow ball.

Test the breakaway switch on a regular basis and make sure the lanyard cable is not damaged and the battery is fully charged.

- When testing the switch disconnect trailer cord from tow vehicle. Pull lanyard pin out, this will take approximately 20 lbs. of pull. You should hear brakes engage. To double check, move tow vehicle forward to make sure brakes are locked and operating properly.
- When test is complete make sure lanyard pin is fully pushed back in.

Trip Preparation Checklist

It is extremely critical to follow the steps on this checklist prior to starting a trip with the trailer.

- Check trailer hitch for signs of wear. Lubricate the hitch if necessary.
- Inspect the tow vehicle's towing hookup.
- Make sure that the breakaway system is operational. See "Breakaway system".
- Inspect safety chains.
- Inspect tires for wear and adjust tire pressure. (65 psi cold)
- Check wheel nuts for tightness. (85 – 95 ft. lbs.)
- Check all light operation. Lights are diode style lights. Report any not working to Equipment Maintenance Chair.
- Check and adjust your tow vehicle's tow height to make sure that the trailer is being towed level.

Weight Distribution Hitch Instructions



- **WARNING:** By towing a trailer, you change the handling characteristics of the tow vehicle.
- **WARNING:** Short wheel base vehicles may induce sway when towing a trailer. **USE EXTREME CAUTION.**

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Assembly Of Hitch

1. Put shank bar in hitch of vehicle.
2. Install 5/8 pin & “R” pin through hole in hitch.
3. Assembly of spring bars
4. Insert spring bars into bottom of hitch head. A snap will be hear when grove of bar and set key set together.
5. Remove hoop pin to release spring bar.
6. Install hitch to coupler on trailer. Do not put full weight on hitch yet.

Hook Up Snap Up Brackets

1. Attach snap ups so chain on spring bar is straight up (vertical).
2. Insert chain onto chain hook on snap up bracket.
3. The spring bar should be level when snap up bracket is raised and locked with #5 hoop pin (on both sides). Do not use hook up handle on chain hoop
4. Adjust the spring bar with links in chain up or down (on both sides)
5. Chain must not twist.
6. Let jack down on trailer to give full weight on hitch.
7. Hitch will settle. Make sure the spring bars and hitch head are level and parallel to flat ground.
8. Use the same amount of links on each side.
9. Chain can be adjusted by lowering or raising the number of chain links used in the hook on the snap up bracket.
10. Use wrench to rotate hook in the upright and locked position.



WARNING: You must use angle “R”-pin to hold snap up bracket in place. Some bending may be required on clip.

Sway Control

WARNING!

1. **The sway control CANNOT be used on trailers with surge brakes!**
2. **DO NOT speed up if sway occurs. Sway increases with speed. If sway continues, stop the vehicle and inspect all equipment and trailer loading until the cause has been determined and corrected.**
3. **When towing in slippery conditions, such as wet, icy, gravel or snow covered roads, the sway control must be removed.**
4. **Never paint or lubricate the slide bar.**

Use:

1. Hook up the trailer to the tow vehicle.
2. Lubricate the threads on the handle with a drop of oil.
3. Attach the socket on the slide bar to the sway control ball on the ball mount.
4. Secure in place, using a spring clip.
5. Turn the On/Off handle 3 turns counterclockwise to release tension.
6. Place the socket on the main body onto the trailer tongue ball. Secure in place, using a spring clip.
7. Turning the On/Off handle clockwise, tighten firmly until the handle is parallel with the main body.

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8. With a second person watching the sway control and trailer, slowly back the trailer in both directions to a jackknife position and check that the sway control does not hit the bumper or trailer frame and that it does not become fully compressed or come apart. If any of these items occur when jackknifed, the sway control must be removed while backing.
9. Road and weather conditions, loading and design of the trailer as well as power steering, wheel alignment and the oscillation point of the tow vehicle and trailer all affect towing characteristics. Starting with the factory preset tension, road test the sway control. If this is not enough sway control, then adjust the break tension screw 1/4 turn clockwise. Road test again and repeat (if necessary) until proper sway control is achieved.

Maintenance Of Hitch

1. Lube all moving parts daily.
2. Grease spring bars daily.
3. Check for wear and replace if worn daily.
4. Check all bolts for tightness and re-torque daily. If needed.



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Baldur & Brandon Pony Clubs (2005)



Jewel Pony Club (2005)



Marshall Pony Club (2005)



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North Hill Pony Club (2005)



Portage Pony Club (2005)



Quarry Ridge Pony Club (2005)



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Red River Pony Club (2005, revised 2007)



Windy Plains Pony Club (2005)



Baldur Pony Club (2007)



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Brandon Pony Club (2007)



Marshall Pony Club (2007)



North Hill Pony Club (2007)



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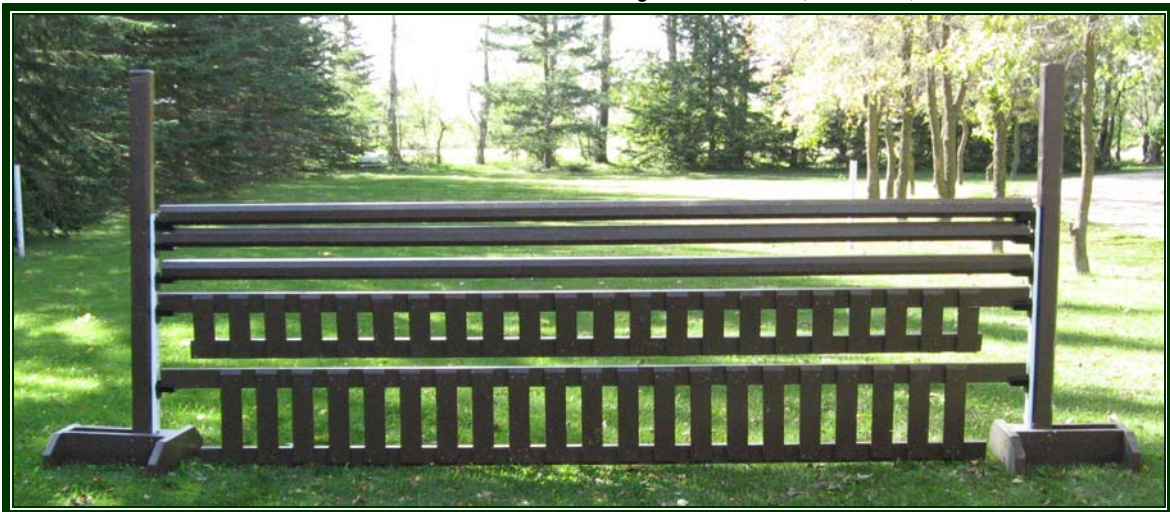
Portage Pony Club (2007)



Quarry Ridge Pony Club (2007)



Red River Pony Club (2007)



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Windy Plains Pony Club (2007)



Date

Branch/User

Phone #

Activity

**Inventory all accounted
for?**

Condition of Inventory

MPC Jump Inventory Control Sheet

Date: _____

Checked by _____

Description	Size	Color	Qty	Start Count	End Count	Notes
Box	12'	Grey	1			
Box	10'	Baldur Sunrise	1			
Box	10'	Light Green	1			
Box	10'	Dark Green	1			
Box	8'	Brown/Tan mix	1			
Fences	4'	Grey	2			
Flower Boxes	4'	Green/Tan	2			
Gate Panel	12' x 1'	Brown	1			
Gate Panel	12' x 1.5'	Brown	1			
Panel	12'	Lattice	1			
Panel	12'	Jewel	1			
Panel	10'	Brown Log	1			
Plank	8'	Ruler	1			
Planks	12'	Blue North Hill	4			
Walls	4'	Stone	2			
Wings		Portage Co-op	2			
Wings		North Hill	2			
Wings		Windy Plains	2			
Wings		Marshall Triangle	2			
Wings		Jewel Diamonds	2			
Wings		Quarry Ridge Stone	2			
Rail	12'	Light Green	1			
Rail	12'	Red	1			
Rails	12'	White	11			
Rails	12'	Blue	2			
Rails	12'	Dark green	3			
Rails	12'	Baldur Sunrise	4			
Rails	12"	Red/White/Blue	2			
Rails	10'	Brown	4			
Rails	12'	Grey	3			
Rails	12'	Brown	3			
Rails	12'	Brown Stained	4			
Round Rails	12'	Dark Grey	3			
Round Rails	10'	Tan	2			
Round Rails	12'	Green	2			
Round Rails	10'	Dark Green	2			
Round Rails	10'	White	2			
Round Rails	8'	Pencils	3			
Standards		White	16			
Standards		Dark Brown	4			
Standards		Grey	2			
Standards		Dark green	4			
Standards		Light Brown	2			
Jump Cups			81			
Safety Cups (2 parts)			12			
Hitch with 2 5/16 ball			1			

Weight Distribution Hitch Assembly

Hitch Head			1			
Spring Bars			2			
Wrench (2 parts Handle & Sleeve)			1			
Sway Control Bar			1			
5/8" Pin			1			
"R" Pins			3			